

**City of York Safeguarding Children Partnership (CYSCP)
Multi-Agency Child Exploitation Disruption Meetings (CEDM)
Terms of Reference
February 2025**

Voice of the Child

'Every conversation starts with a Child'. As a Partnership it is very important that we continue to seek assurance from our partners that Children and Young People are at the forefront of every conversation.

The Partnership will continue to recognise the voice of the child throughout all aspects of the work therefore, the voice of the child should be a standing agenda item at each of the Partnership meetings.

The Partnership are committed to understanding the lived experience of children and young people and as a result have developed a ['Voice Pledge'](#) which was developed to use within meetings.

This pledge is based on the four general principle articles of the United Nations Convention on Rights of the Child (UNCRC).

These are as follows:

- Non-discrimination (article 2)
- Best interest of the child (article 3)
- Right to life survival and development (article 6)
- Right to be heard (article 12)

Purpose/Functions

The Child Exploitation Disruption Meetings have been developed as part of the overarching [CYSCP Child Contextual Safeguarding Strategy](#) and in line with children at risk of, or experiencing, harm outside the home¹, Working Together (2023).

The Child Exploitation Disruption Meeting is a multi-agency decision-making meeting which will be responsible for discussing and sharing information regarding wider contextual safeguarding issues i.e places, spaces, perpetrators and person of concerns within the City of York and will be responsible for taking

¹ It is often referred to as 'extra-familial harm'. Harm can occur in a range of extra-familial contexts, including school and other educational settings, peer groups, or within community/public spaces, and/or online

forward multi-agency actions in response to disruption activity in regard to Child Exploitation. Exploitation should be taken to mean criminal exploitation, sexual exploitation and modern slavery/human trafficking.

North Yorkshire Police will be responsible for screening Intelligence 1 month prior to each meeting.

The Child Exploitation Disruption Meeting is responsible for:

- Discussing **Places**: Addresses, Businesses (hotels, takeaways), Pubs, Taxi Companies etc.
- Discussing **Spaces**: Open parks, streets, areas within the community etc.
- Discussing **Perpetrators** of Child Exploitation: those officially assessed and adopted as perpetrators by North Yorkshire Police.
- Discussing **Persons of Concern**: where intel received by North Yorkshire Police has highlighted them as a concern of being a potential perpetrator of Child Exploitation, however, they have not yet been assessed by North Yorkshire Police.
- Discussing **Disruption Activity**. A disruption/activity is achieved when an agency takes action in response to a threat and the Organised Crime Group or individual is unable to operate at the same level of criminality. All partners, in addition to law enforcement agencies, will share details of disruption activity in relation to places, spaces, perpetrators and persons of concern.
- All agencies that attend the meeting are there to engage, contribute and are responsible for taking forward actions in response to disruption activities in relation to contextual safeguarding i.e. places, spaces, perpetrators and persons of concerns.
- Where actions have been identified all agencies are responsible for taking forward these actions and provide updates at the next meeting.
- This meeting is not to discuss individual children however, during discussions if children/young people are identified as being at risk of exploitation the Chair of the Child Exploitation Disruption Meeting is responsible for informing the chair of the Child Exploitation Risk Assessment Meeting.

Membership

The Child Exploitation Disruption Meeting will be chaired by North Yorkshire Police.

Core Membership of the Panel will include:

- North Yorkshire Police Exploitation and Missing Team
- Children's Social Care, City of York Council
- York and Scarborough Teaching Hospital Foundation Trust (YSTHFT) to include Sexual Health and ED attendance
- Youth Justice Service
- Education Service Rep (consideration how to include specific schools)
- York College
- Volunteer and Trusted Relationship Service
- Child and Adolescent Mental Health Service
- Drug and Alcohol Service
- St Giles SoS +
- Ivison Trust
- Licensing
- Fire and Rescue
- Housing
- Transition to Adulthood
- British Transport Police
- Business Consortium
- Rangers/BID
- Trading Standards
- ASB Coordinator
- Neighbourhood Inspectors
- Community Team
- Safer Children York
- Rough Sleepers Coordinator
- CCTV/York Travel and Control Centre
- Yorkshire Sport

The Child Exploitation Disruption Meeting may co-opt members from the partnership or relevant agencies to attend the Panel Meeting when deemed appropriate to do so.

Quoracy

In order for the meeting to be quorate there must be representation from the three statutory partners (Local Authority, Police and Health). Where a member is unable to attend a deputy must be identified who can make decisions on behalf of their organisation.

Governance

- The Child Exploitation Disruption Meetings will meet on the first Thursday of every month virtually via MS Teams and the meeting will last for 2 hours.

- Children's Social Care Business Support Hub are responsible for arranging all of the meetings a year in advance.
- Children's Social Care Business Support Hub are responsible for ensuring that the agenda and papers are circulated 7 days prior to the meeting.
- Children's Social Care Business Support Hub are responsible for minutes of the meeting and the action log, circulating these within 7 days of the meeting
- All agencies who attend the meeting ensure that agency records are updated to reflect the discussions/actions.
- An email distribution list will be created, and information will be shared electronically to members.
- Information submitted by agencies is not to be shared with anyone outside of the meeting without prior consent from the Chair.
- All organisations who receive information must ensure that this is held within a secure file and must adhere to Confidentiality and Data Protection legislation.
- The terms of reference and the chairing arrangements will be reviewed annually.